



**REPUBLIC OF TURKEY
YAŞAR UNIVERSITY**

**PROCEDURES AND PRINCIPLES ON SCIENTIFIC
RESEARCH TEAMS**

CHAPTER ONE

Purpose, Scope, Definitions, Authorized Commission

Purpose and Scope

ARTICLE 1 – (1) The purpose of this regulation is to set the procedures and principles to be applied for forming and supporting scientific research teams in order to improve the research capacity of the University, and to identify the minimum criteria required to attain and maintain the identity of a research team.

Definitions

ARTICLE 2– (1) For the implementation of these Procedures and Principles, the terms below shall have the ascribed meanings:

- a) Member of Yaşar University: Full-time academic staff working at Yaşar University, research experts working at Research Centers, and alumni or postgraduate students of Yaşar University,
- b) WoS Citation Index (WoS): The list of international journals indexed by the Web of Science that encompasses the Science Citation Index Expanded (SCI-E), Social Science Citation Index (SSCI) and Arts and Humanities Citation Index (AHCI) all compiled by Clarivate Analytics and whose current version is announced by TUBITAK, and other scientific documents index,
- c) Scopus Citation Index (Scopus): The list of journals in Medicine, Social Sciences and Humanities, Life Sciences, Engineering and Basic Sciences, and Law available in Elsevier Publishing's Scopus Database or the list of journals indexed by the Emerging Sources Citation Index (ESCI) that is compiled by the Clarivate Analytics and other scientific documents indexed,
- d) Academic Incentive Directive: Yaşar University Directive on Incentive for Academic Involvement and Publication Awards,
- e) Commission: The Commission for Research Teams.

Authorized Commission

ARTICLE 3– (1) The duties assigned by this directive shall be carried out by the Commission. The Rector shall chair the Commission. The Vice President for Academic Affairs, the Vice President for Research and Innovation and the Director of the Graduate School shall remain permanent members of the Commission. The Rector shall appoint three full members and one substitute member representing different fields of science for two years.

(2) The Commission may establish temporary sub-committees and commissions and appoint experts/arbitrators.

CHAPTER TWO

Establishing and Maintaining Research Teams

Application Conditions

ARTICLE 5– (1) The application conditions for a research group to be identified as a Yaşar University Research Team shall include the following:

(a) At least two full-time faculty members from Yaşar University are included in the team, and at least 50% of the team members are members of Yaşar University;

(b) Having completed the master's thesis under the supervision of at least one of the faculty members of Yaşar University mentioned in subparagraph (a) or been enrolled in the thesis course in the relevant research field, and

i. if there is a master's degree program offered by the appropriate department, having at least three students from Yaşar University who are continuing or have already completed their thesis studies;

or

ii. Having at least one student of Yaşar University who completed doctoral thesis/doctor of fine arts program or enrolled in the thesis course, and if there is a doctoral/doctor of fine arts program offered by the relevant department, having at least one student of Yaşar University who is continuing or has already completed his/her thesis study;

(c)

i. having published a total of eight scientific documents addressed for Yaşar University that are indexed by Scopus and at least four of which are articles indexed by WoS over the last three years in the relevant research field;

or

ii. having at least three ongoing or completed publicly-funded research projects where Yaşar University has an institutional budget share of at least ₺ 1,000,000.

(2) Academicians who have just joined the University or whose graduate programs have been opened within the last two years are exempted from the condition in subparagraph (b) of the first paragraph.

(3) For the terms of publication in subparagraph (c) of the first paragraph, the equivalences specified in the Academic Incentive Directive shall apply.

Evaluation of Applications

ARTICLE 6– (1) Prospective members of Research Teams who meet the application conditions can submit to the Commission a letter of intent summarizing their academic activities over the last three years and their research team members and three-year research plans regarding the relevant research theme.

(2) The Commission shall review the applications and decide for identification, revision or rejection of the research team application.

(3) Applications decided to undergo revisions shall be re-evaluated within one month.

(4) Identification shall remain valid for two years.

Renewal of Research Team Identity

ARTICLE 7– (1) The identified research team shall submit an activity report to the Commission at the end of each calendar year.

(2) In order for a research group to maintain its identity as Yaşar University Research Team, the research team should:

a) Have at least two full-time faculty members from Yaşar University as their team members, and

b) Have studies addressed for Yaşar University in the last two years in the relevant

research field:

- i. a total of four Scopus-indexed scientific documents, at least two of which are WoS articles; or
- ii. at least one ongoing or completed publicly-funded research project where Yaşar University has an institutional budget share of at least ₺350,000.

(3) Research teams shall be evaluated by the Commission every two years in order to maintain their identities, and their identities can be renewed for the same period, if necessary.

CHAPTER THREE

Supports

Scientific Research Projects

ARTICLE 8 – (1) Research teams shall be prioritized in Scientific Research Project applications.

(2) Research Teams can apply for project-based seed research grants.

(3) Applications shall be evaluated by the Project Evaluation Commission. Accepted projects shall be monitored by the Project Evaluation Commission.

Appointment of Yaşar University Ph.D./Doctor of Fine Arts Scholars

ARTICLE 9– (1) Scholars who have received Yaşar University Ph.D./Doctor of Fine Arts Scholarship as outlined in chapter 5 of Yaşar University Directive on Graduate Scholarships and Discounts can be assigned as members of research teams in consideration with their activity-based success. The Commission shall evaluate applications made by Research Teams requesting an appointment of scholars, and if approved, then referred to the Rector's Office.

Scientific Publication Award

ARTICLE 10– (1) As per the Directive on Incentive for Academic Involvement and Publication Awards, individual contribution in an award shall be calculated, excluding the external authors who are members of the research team.

Research Team Training Program

ARTICLE 11 – (1) Groups requesting support in becoming a research team shall apply to the Commission by submitting a letter of intent summarizing their academic activities, research team members and research plans regarding the relevant research theme.

(2) The Commission shall propose to the Rector's Office to appoint one of the identified research team members as a mentor to the group requesting the support.

(3) The Commission shall review the research plan submitted by the group requesting the support, issue an application for a core research grant to be offered to the group requesting the support and submit the relevant application to the Rector's Office.

CHAPTER FOUR
Final Provisions

Effective

ARTICLE 12 – (1) These procedures and principles shall come into practice on the date they are accepted by the Senate of Yaşar University and approved by the Rector's Office.

Execution

ARTICLE 13 – (1) These procedures and principles shall be executed by the Rector of Yaşar University.

[It was approved at the Senate Meeting dated 01.03.2022.](#)